

# UNIFORM POLICY

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## **Roles and responsibilities**

The responsibility for the implementation of this policy and provision rests with the Principal. On an operational basis, the management, responsibility and evaluation of this policy is undertaken by the designated Vice Principal

## **Suggested Audience:**

**All teaching and support staff, pupils and parents**

## ***De Lacy Academy Mission Statement***

***“Together we are stronger- Believe and Achieve”***

## **Introduction**

De Lacy Academy expects every student and member of staff to achieve the highest standards they are capable of, in every sphere of academy life. High standards of personal presentation and correct wearing of uniform are important and make significant contribution to the ethos of the academy. Personal presentation includes suitable haircuts and hairstyles, as well as correctly wearing the uniform, make-up and jewellery. Any queries or advice about these matters should be directed to the Head of Behaviour or the designated Vice Principal, in the first instance.

## **Staff Clothing**

During normal academy working time, all colleagues are expected to wear clothes which reflect the high standards of the academy and their professional duties. Colleagues who are likely to meet or work with students, parents or other professionals are expected to dress smartly. All colleagues are requested to wear business style clothing unless engaged in practical subject delivery; this guidance specifically excludes jeans and tee shirts. Site support staff such as site maintenance colleagues will be provided with the academy branded shirts and sweatshirts to enable clear identification in line with good practice regarding student safeguarding.

## **Students' Uniform**

The academy uniform has been designed in consultation with students and staff. The academy strongly encourages each student to take a personal pride in their appearance and will, as part of PSHE discuss the importance of personal appearance with them. The academy uniform has been designed to be smart, practical and comfortable. Staff are expected to check uniform as students enter and leave classes and equally, as they move around the academy. **Make-up (including nail varnish) is not to be worn.**

Uniform details (see also student planner)

### **You must wear**

Blazer	Black with school badge
Shirt	White (Year 11 only, light blue)
Trousers/skirt	Black (not jeans, jeggings, leggings or other fashion trousers)
Tie	School tie
Shoes	Black (no pumps or trainers)
Bag	School Bag with logo (Y7, Y8 & Y9)

### **PE Kit**

Polo Shirt	White with logo
Shorts	Navy blue with logo
Football Socks	Blue/White
Rugby Shirt	Blue with Logo

A plain black v necked jumper or cardigan is optional.

Outdoor coats should be smart, dark in colour and have no logos. Hoodies are not allowed.

### **Jewellery**

No jewellery is allowed except a wristwatch and a Medic Alert necklace or bracelet. Earrings or facial/body jewellery are not permitted.

### **Hair**

Only natural colours are permitted with no extreme styles or colours. Students must not have partially shaved hair or patterns.

### **Personal Property**

Students are responsible for their own personal property, including bags and coats. It is recommended that all uniform items have name tags sewn into them. Students should not leave their belongings in classrooms but have them on their person at all times. Lost property may have been handed into Student Support Mentors.

### **Uniform Issues**

Students will not be allowed into the academy if they are not in full academy uniform. At the discretion of the Head of Behaviour, students will either be sent home to come back in the correct uniform, or be admitted into the consequence Room or be sent home to return to school with a parent or carer. When this is the case, absences will be classed as unauthorised and, therefore, subject to the processes to ensure good attendance and punctuality.

We do, however, recognise that there may be emergency situations when there are difficulties with uniform. If a problem is notified to the academy in advance, a stock of clean uniform will be available for students to wear, this will include shoes.

PE Kit, school ties and Badges can be purchased from school reception. School Uniform can be purchased locally through many outlets.

### **Review and monitoring of this policy and procedures**

The designated Assistant Principal is responsible for the monitoring and reviewing this policy. A written report on this policy will be made annually to Governors by this person.

### **Approval by the Governing Body and Review Date**

This policy has been formally approved and adopted by the Governing Body at a formally convened meeting.